

City of Friendswood, Texas Utility Billing Bank Draft Authorization

If you are interested in the City drafting your checking account to pay your utility bill, please fill out the attached form, attach a voided check, and return it to the Utility Billing Department at P.O. Box 1286 Friendswood, TX 77549-1286 or City Hall, 910 S Friendswood Dr. It can be faxed to us at 281-482-6491 or emailed to waterbill@friendswood.com.

If you would like us to draft your bank account every other month when you are billed, your account will be drafted on the due date. The City will draft the amount of your utility bill plus the \$6.00 optional Fire and EMS donation, if selected. These donations help to operate ambulance and fire services.

I authorize the City of Friendswood to withdraw funds from my bank account described below to pay the amount of my water, sewer, and/or refuse bill.

I wish to include the \$6.00 donation for FIRE/EMS: Yes _____ No _____

City of Friendswood -- Customer Information

Name on Account _____

Service Address _____

Utility Bill Account Number _____

Primary Phone _____ Alternate Phone _____

Bank Information

Name on Bank Account _____

Relationship to Utility Account Holder _____

Name of Bank, Savings and Loan, or Credit Union _____

Please attach a voided check from your account.

Banking Route/ Transit # _____

Account Number _____

Your utility bill will include on the words "Paid By Draft" on the invoice beginning with the first bill to be drafted from your designated account. You will continue to receive a bill for your review every other month.

I am aware written notice must be received by the City of Friendswood 30 days prior to the effective stop date to terminate this automated payment authorization. I understand that the City of Friendswood will terminate this automated payment plan if two drafts are deemed to be insufficient by my bank, savings and loan or credit union. Moreover, if my automated payment is deemed insufficient a \$35.00 service fee will be charged to my utility account.

Signature

Date

Please return this form with a voided check to the Utility Billing Department
P.O. Box 1286 Friendswood, TX 77549-1286 or bring to City Hall, 910 S Friendswood
Dr.