



BUILDING PERMIT APPLICATION - MECHANICAL/HVAC

1. PROPERTY INFORMATION

Job Address: _____
 Owner/Occupant/ Business Name: _____
 Phone Number: _____ Email Address: _____

2. PROJECT INFORMATION

Describe proposed work: _____

QTY #		FEE
1	Permit Issuance Fee	\$30
NEW INSTALLATION OF HEATING, VENTILATING DUCTWORK, AIR CONDITIONING AND REFRIGERATION SYSTEMS		
	5 tons or less (each unit or system)	\$35
	More than 5 tons (per ton)	\$10
REPAIRS, ALTERATIONS AND ADDITIONS TO EXISTING SYSTEMS		
	5 tons or less (each unit or system)	\$25
	More than 5 tons (per ton)	\$ 5
BOILERS		
	Boilers 33,000 BTU (1 BHP) TO 165,000 BTU (5 BHP)	\$ 5
	Boilers 165,001 BTU (5 BHP) TO 330,000 BTU (10 BHP)	\$10
	Boilers 330,001 BTU (10 BHP) TO 1,165,000 BTU (52 BHP)	\$15
	Boilers 1,165,001 BTU (52 BHP) TO 3,330,000 BTU (98 BHP)	\$25
	Boilers over 3,300,000 BTU (98 BHP)	\$35
OTHER		
	Temporary Operation Inspection Fee	\$ 5
	Commercial, Industrial, Institutional Kitchen Hood/Vent System	\$ 5
	TOTAL	

3. CONTRACTOR INFORMATION

Business Name: _____
 Address: _____ City, State, Zip: _____
 Telephone: _____ Email Address: _____

4. I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT.

****LICENSCECD HVAC CONTRACTOR MUST SIGN APPLICATION – NO EXCEPTIONS****

PRINT NAME: _____ LICENSE # _____
 SIGNATURE: _____ DATE: _____