

CITY OF FRIENDSWOOD REQUEST FOR PROPOSALS

COMPETITIVE SEALED PROPOSAL



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Lift Station No. 2 Rehabilitation Project CSP #2026-03

Competitive Sealed Proposals will be accepted either electronically or physically for the above-referenced project. This Request for Proposals, construction documents, specifications, and all necessary information may be obtained from the following: <https://www.ci.friendswood.tx.us/Bids.aspx> or www.civcastusa.com.

Sealed competitive proposals plainly marked **CSP #2026-03 Lift Station No. 2 Rehabilitation Project** shall be addressed to the City Secretary's Office, 910 S. Friendswood Drive, Friendswood, Texas 77546-4856. Submittals shall be accepted until **2:00 P.M., Thursday, March 26, 2026**, at which time there will be a public opening of the proposals where the City will read aloud the names of the offerors and any monetary proposals made by the offerors. Submittals will be accepted at the address listed above or electronically via www.civcastusa.com.

The City of Friendswood reserves the right to reject any or all submittals, to waive technical or legal deficiencies, and to accept any submittal that it may deem to be in the best interest of the City.

The City of Friendswood is asking qualified firms to prepare Competitive Sealed Proposals for the rehabilitation of Lift Station No. 2.

PART I: ADMINISTRATIVE INFORMATION

1.1 CITY CONTACTS

A. For all questions, legal, purchasing, technical and schedule please contact:

Name: Jildardo Arias, PE, CFM, ENV SP
Title: Director of Engineering
Phone: (281) 993-3411
Email: engineering@friendswood.com

1.2 SCHEDULE OF EVENTS

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|--|----------------------------|
| A. Invitation to Propose Issued | March 4, 2026 |
| B. Non-Mandatory Pre-Proposal Meeting at 10:00 AM | March 16, 2026 |
| C. Site Visit (Immediately following Pre-proposal meeting) | March 16, 2026 |
| D. Written Questions due by 5:00 PM | March 19, 2026 |
| E. Submittals due by 2:00 PM | March 26, 2026 |
| F. Submittal Evaluation | March 27 to April 9, 2026 |
| G. Contract Negotiations | April 10 to April 22, 2026 |
| H. Posting of Recommendations to Council Agenda | April 28, 2026 |
| I. Council approval | May 4, 2026 |

The non-mandatory pre-proposal meeting will be held at **10:00 am on Monday, March 16, 2026, at Friendswood City Hall (910 S. Friendswood Drive, Friendswood, TX 77546)**. A site visit will be held immediately following the pre-proposal meeting at the project location.

Pursuant to Resolution No. R2025-02, the City Council has delegated authority to the City Manager to determine and select the appropriate project delivery method in accordance with applicable provisions of the Texas Government Code.

PART II: PURPOSE

The City of Friendswood is asking qualified firms to prepare Competitive Sealed Proposals for the Rehabilitation of Lift Station No. 2. The scope of work includes:

- Installation of new riser piping and valves, cleaning and re-coating of the wet well, replacement of two pumps and new pump bases, rails, and guides; and
- Structural improvements include a new roof for the wet well, pipe supports for riser and force main piping, a new crane for Pumps 1-4, and a new above-ground valve pad. Electrical improvements include new junction boxes for each pump, new HVAC system for electrical room, and rehabilitation of the existing power distribution.

PART III: PROJECT SCOPE

The Project include:

- Rehabilitation of the existing discharge header including extending the discharge piping to a proposed valve pad located approximately 21-feet away from the edge of the wet well and reconnecting to the existing 22" HDPE force main, and
- Rehabilitation of the existing electrical control system, including associated instrumentation for both primary and secondary backup control.
- Cleaning and re-coating of the wet well,
- Installation of new riser piping,
- Installation of new pump bases, rails, and guides,
- Installation of a new influent line diffuser plate,
- Structural improvements for the wet well roof and sealing of existing penetrations,
- Installation of a crane for Pumps 1– 4,
- Installation of new junction boxes,
- Installation of odor control treatment,
- Installation of new HVAC system,
- Rehabilitation of the existing power distribution, and
- Replacement of two new small pumps within the wet well.

PART IV: PROPOSALS

Electronic Proposal Documents, including Contract Documents, Plans and Technical Specifications, are available for download on the City's website and CivCast at <https://www.ci.friendswood.tx.us/Bids.aspx> and <https://www.civcastusa.com/>. The documents are viewable without registration.

No plan fees or deposits are required for plans and proposal documents obtained through the City's website or CivCast.

The anticipated contract time for this project is three hundred sixty (360) calendar days. The estimated project budget is \$3,439,565. These figures are provided in accordance with Section 2269.153 of the Texas Government Code.

Offerors accept sole responsibility for downloading all the required documents, plans, specifications, proposal forms, and addenda required for submitting a proposal.

Each proposal must be accompanied by:

1. 00145 Competitive Sealed Proposal Form
2. Relevant Project Experience within the past five (5) years
3. Proposed Project Approach
4. Company organization chart, including those working directly on this project
5. Demonstrated ability to meet the project schedule
6. List of subcontractors, qualifications, and previous work experience Contractor
7. Quality assurance and safety record
8. Current project workload
9. Certificate of Insurance
10. Certificate of Interested Parties (Form 1295)
11. Statement of Conflicts of Interest
12. Conflict of Interest Questionnaire Form
13. Government Verification Form

No proposal may be withdrawn or terminated for a period of ninety (90) days subsequent to the proposal opening date without the consent of the City of Friendswood. Unless otherwise expressly provided herein, all references to "day(s)" shall mean calendar day(s).

Performance, Payment, and Maintenance Bonds: The successful Offeror must furnish Performance and Payment Bonds as required by Chapter 2253 of the Texas Government Code or other applicable law, as amended, upon the form included in the Contract Documents, in the amount of one hundred percent (100%) of the final contract price, such bonds to be executed by a corporate surety duly authorized to do business in the State of Texas, and named in the current list of "Treasury Department Circular No. 570", naming the City of Friendswood, Texas as Obligee. Additionally, the successful Offeror shall be required to provide a one-year Maintenance Bond for the improvements installed as part of this work, as provided in the Special Conditions of Agreement.

Equal Opportunity: All responsible Offerors having submitted complete proposals will receive consideration for award of contract without regard to race, color, religion, sex, or national origin.

Selection Criteria: The contract is to be awarded based on the provision of "Best Value" to the City. Within 45 days after the date the proposals are opened, the City will evaluate and rank each proposal using the following selection criteria:

1)	Cost Proposal	50%
2)	Experience with similar projects within past 5 years	10%
3)	Proposed Project Approach (Consider construction phasing and work sequence, schedule, proposed bypass pumping, and material, equipment, and delivery)	10%
4)	Experience and qualifications of key project personnel	10%
5)	Demonstrate ability to meet schedule on similar projects	10%
6)	Subcontractor qualifications and work history with general contractor	5%
7)	Quality Assurance and Safety Record	2%
8)	Current Workload	3%
	Total	100%

The City will select the Offeror that submits the proposal that offers the best value for the City based on:

- (1) the above-referenced selection criteria and the weighted value for those criteria in the request for proposal; and
- (2) its ranking evaluation.

Upon selection of a primary Offeror, the City will attempt to negotiate a contract with the selected Offeror. The City may discuss with the selected Offeror options for a scope or time modification and any price change associated with the modification. If the City is unable to negotiate a contract with the selected Offeror, the City shall, formally and in writing, end negotiations with that Offeror and proceed to the next Offeror in the order of the selection ranking until a contract is reached or all proposals are rejected.

The City may make such investigations as it deems necessary to determine the ability of the Offeror to perform the work, and the Offeror shall furnish the City all such information and data for this purpose as the City may request. The City reserves the right to reject any proposal if the evidence submitted by, or investigation of, such Offeror fails to satisfy the City that such Offeror is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein. Conditional proposals will not be accepted.

The City of Friendswood reserves the right to award a contract based on its sole assessment and ranking of the above factors in its own best interests or reject any or all proposals.

A proposal that has been "opened" may not be changed for the purposes of correcting an error in the proposed price.

State Sales Tax: The City qualifies for exemption from State and Local Sales Tax pursuant to Section 151.311 of the Texas Tax Code for material incorporated into the project.

PART V: PROPOSALS

Please submit one (1) marked original, along with one (1) electronic copy on flash drive or CD by proposal opening time of 2:00 PM on Thursday, March 26, 2026. Flash drive or CD must contain only one (1) file in PDF format and must match the written response identically. Proposal shall be submitted to the address shown below. Submittals shall be signed in ink by a person authorized to bind the vendor in a contract. Proposal submittals will be accepted at the address listed below or electronically via www.civcastusa.com.

The City of Friendswood
City Secretary's Office
910 South Friendswood Drive
Friendswood, TX 77546
Monday - Thursday: 8:00 AM to 5:30 PM
Friday: 8:00 AM to 5:00 PM

Proposals sent via courier must be sealed in a separate envelope inside of the mailer. External envelope must be marked: CSP #2026-03.

To enable the City to efficiently evaluate the responses, it is IMPORTANT that respondents follow the required format in preparing their responses.

Each copy of the response shall be bound using a semi-permanent binding method, to ensure that pages are not lost. Pages shall be no larger than letter-size (8.5" by 11") or, if folded to that dimension, twice letter size (11" by 17"). Each section (defined below) shall be separated by a tabbed divider. Text shall be no smaller than 10 point. Margins shall be no smaller than 1 inch. Elaborate covers, binding, dividers, etc., are not required.

PART VI: SUBMITTAL PROCESS

- A. No Gratuities – Respondents shall not offer any gratuities, favors, or anything of monetary value to any official or employee of Friendswood for the purposes of influencing this selection. Any attempt by the respondent to influence the selection process by any means, other than disclosure of qualifications and credentials through the proper channels, shall be grounds for exclusion from the selection process.
- B. All Information True – Respondents represents and warrants to the City that all information provided in the response shall be true, correct and complete. Respondents who provide false, misleading, or incomplete information, whether intentional or not, in any of the documents presented to the City for consideration in the selection process shall be excluded.

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- C. Inquiries – Do not contact the City during the selection process to make inquiries about the progress of this selection process. Respondents will be contacted when it is appropriate to do so.
- D. Cost of Responses – The City will not be responsible for the costs incurred by anyone in the submittal of responses.
- E. No Obligation – The City reserves the sole right to (1) evaluate the responses submitted; (2) waive any irregularities therein; (3) reject any or all respondents submitting responses, should it be deemed in Friendswood's best interest; or (4) cancel the entire process.
- F. Insurance – The respondent shall have the appropriate liability insurance written by an insurer to transact insurance in the State of Texas.

END OF DOCUMENT